



House Regulations

1. **Smoking is not permitted** anywhere inside the Orpheum Theater unless required by script or contract.
2. **Possession or use of alcohol or any narcotic or stimulating drug** is not permitted on Orpheum Theater property. Alcoholic beverages sold or supplied by the venue's exclusive food services shall be allowed.
3. **Supervision of dressing rooms** is the responsibility of the Licensing organization, before, during and after rehearsals and performances. Licensee agrees to enforce the Omaha Performing Arts policies and house regulations. The Licensee is responsible for the property of its performers, crew and agents during the period of licensed use.
4. **Children are not allowed backstage** or in the dressing room area for safety reasons. Only children who are part of the production are permitted backstage and they must be under adult supervision at all times.
5. **Lobbies and house balconies** are absolutely closed to cast members during rehearsals. Cast members are permitted only in areas licensed during rehearsals: stage, dressing rooms and the pathways directly between.
6. **Omaha Performing Arts retains control of the management of the Theater** and the enforcement of Omaha Performing Arts policies. Only Theater-approved personnel may operate stage equipment, the elevators, sound and lighting systems. Conditions of stage crew employment, wages and Extra Help Stagehand quotas are regulated through an agreement between the Omaha Performing Arts and IATSE Local 42.
7. **Stage fire line** must be kept clear of scenery, props, chairs, music stands, platforms, cables and all devices to allow full operation of the fire curtain **at all times**.
8. **Stage equipment** may not be moved or taken down, electrical connections for lights or sound may not be changed, and appliances may not be installed without consent of the Production Manager.
11. **Walls, draperies, woodwork, furniture and upholstery of the theater may not be nailed, taped, glued, or pinned** in any way without consent of the Theater Manager. This includes **taped-up signage** in all areas of:
 - Stage
 - House
 - Dressing rooms
 - Lobbies
12. **Lobby floors** – under no circumstances shall any table, chair, road case, display, or other fixture or device be dragged across the diamond-polished stone floors or surfaces of the lobbies. Repair costs shall be charged to the Licensee.
13. **Scenery and properties must be fireproofed** before being brought into the Orpheum Theater. Open flames are not permitted unless properly shielded. Scenery must pass the open match test as set forth in the Omaha Fire Code.
14. **Unusual electric connections or any unusual staging effects** such as open flame, pyrotechnics, water effects, etc., are permitted in connection with a performance only with prior approval of the Production Manager.
15. **Guests** are not permitted backstage unless arrangements are made in advance with the house Production Manager. Names must be provided in writing to the stage door/dressing room security guard(s).
16. **Theater Management and Security personnel** are on duty at all times while cast and crew members are in the Theater. Scheduling of Security personnel is accomplished at least **30 days in advance** with Production Manager.
17. **Backstage Parking** at loading dock or its approach lanes is limited to Orpheum staff and two artist vehicles authorized by Production Manager. Parking in the alley is not allowed as it must remain clear for emergency vehicles. Parking is not permitted in the adjacent lot leased by OPPD. **Unauthorized vehicles shall be removed at owner's expense. Dock 2 fire standpipe must remain clear** of vehicles, loading or parked, at all times. (Standpipes at the left side of loading area as one faces the building.)
18. **Entrance and exit for all cast and crew** is through the stage door located on the southwest corner of the intersection of 15th Street and Harney Street. **Exit from the theater by other than the 15th & Harney Stage Door may result in lockout**; all doors are secured during rehearsals and performances.
19. **Theater or backstage doors** are not opened prior to stage call for cast and crew unless prior arrangements are made with the Production Manager.